



Kentucky Personnel Cabinet
501 High Street
Frankfort, KY



IC Memorandum 12-11

TO: KEHP/KGLI Insurance Coordinators and Billing Liaisons

FROM: Kentucky Employees' Health Plan; Kentucky Group Life Insurance

SUBJECT: Biller Direct Product Totaled in One Single line

DATE: March 9, 2012

Effective Friday, March 9, 2012, there will no longer be multiple lines per product in Biller Direct. All items for a particular product will be totaled in one single line, after all clarification cases have been resolved.

Currently, items that go into clarification are listed on separate lines in Biller Direct after all clarification cases are worked.

https://khris.ky.gov/ - SAP Biller Direct - Windows Internet Explorer provided by Personnel Cabinet

Open Bills	List of Open Bills					Find Bills
	Bill Description	Due #	Billed Amount	Open	Action	
<div>2 Health Ins</div> <div>Life Ins</div> <div>2 FSA</div>	Health Premiums	Feb 29, 2012	USD 160.00	USD 160.00		
	FSA	Feb 29, 2012	USD 150.00	USD 150.00		
	Health Premiums	012	USD 262,587.03	USD 262,587.03		
	Life Premiums	012	USD 8,219.37	USD 8,219.37		
	FSA	Feb 29, 2012	USD 12,049.88	USD 12,049.88		
Download Selected Entries			Total Net Payment Amount		USD 283,166.28	

Questions or Comments?

Health Billing Questions: Contact the Financial Management Branch at (502) 564-9097. Business Hours are 7:30 am to 4:30 pm EST, Monday through Friday.

FSA Billing Questions: Contact the Flexible Benefits Branch at (502) 564-0350. Business Hours are 7:30 am to 4:30 pm EST, Monday through Friday.

Life Insurance Questions: Contact the Life Insurance Branch at (502) 564-4774. Business Hours are 7:30 am to 4:30 pm EST, Monday through Friday.

Enrollment Questions: Contact the Enrollment Information Branch at (502) 564-1205. Business Hours are 7:30 am to 4:30 pm, EST Monday through Friday.

The Member Services Branch can be reached, toll free, at 888-581-8834. Business hours are 8:00 am to 4:30 pm, EST, Monday through Friday.